

Instructions to Access 1098-T Online

Please follow these instructions to access your 1098-T online via the ECSI website. **First**, students will need to submit a consent to receive it electronically if you have not already done so. Please see the instructions below.

If you need additional assistance, please reach out to the Business Office.

Students without Electronic Consent

Students that did **not** sign the online consent to receive their 1098-T electronically will have a paper 1098-T statement mailed to them by January 31st each year.

If you wish to consent to receive your 1098-T electronically, you may sign up at <https://heartland.ecsi.net/index.main.html#/access/eConsent>.

Step 1: Create a Profile at <https://heartland.ecsi.net/>

You will need to create a profile to connect an account and access your 1098-T tax form.

If you already have a profile, you can skip Step 1 and go directly to Step 2 to connect your tax form account to your existing profile.

Step 2: Sign In To Your Profile

Now that you have created your profile, you will need to sign in to the profile to complete step 3 of this process. See Sign In To Your Profile for step-by-step instructions.

Step 3: Connect an Account

Once you have created a profile, you will need to connect your tax form account to your profile. See Connect An Account for step-by-step instructions.

IMPORTANT! You will need your Heartland Key to connect your account.

If you signed up to receive your tax form electronically (completed the electronic consent application) prior to receiving your tax form, your Heartland Key will be located in the email communication you received from ECSI on behalf of your school. If you cannot locate this email, you will need to call our Contact Center at (866) 428-1098 to get your Heartland Key over the phone or have the email resent to you. You may contact the ACHE Business Office for this email as well businessoffice@acheedu.org

If you received a printed tax form that was mailed to your address, you will need to call our Contact Center at (866) 428-1098. Once you have verified your identity, we can either provide your Heartland Key over the phone or we can send an email with your Heartland Key to you.

View Your 1098-T Tax Information Online

After you have created a profile, signed in to your profile, and connected your tax form account, you can view your 1098-T tax information.

From the Your School Accounts page, click on the tile/card that is displayed for the school. Then, click on the View Account button. Your tax form information will be displayed on the page.



New to ECSI?

Start here to learn how to register for a user profile, find your account key, connect an account to your user profile, and more.

GO >>

Learn About Your Student Loans

Click here to access information about your student loan account. Even if your student loan is past due, this section will provide you with helpful information from loan entitlements to rehabilitation agreements.

GO >>

Information for Co-Signers

Are you a co-signer that wants to make a payment or be released from your co-signer responsibilities? Review our co-signer frequently asked questions for help.

GO >>

Learn More About Your 1098 Tax Documents

Click here to learn more about your 1098 Tax Documents. Find answers to commonly asked questions about 1098-T and 1098-E tax documents.

Your Payment Options

Understand the different payment options that are available when making a payment on your account and the benefits of those payment options.

Manage Unpaid Tuition & Fees

Learn more about our one-time payment and payment plan options for your past due or unpaid tuition and fees. **Please note this is not for past due student loan payments.**

Tax Documents

[Return to Help Center](#)

WE'RE HERE TO HELP!

We issue over 5 million tax documents each year, so we fully understand the most efficient and effective way to get you the information you need for your annual IRS tax returns. In the spirit of our mission, we want to offer simple but thorough solutions to all of your questions. So, go ahead, ask away.



Want to access your 1098-T or 1098-E tax form? Click here to sign in or create a user profile.

GO >>



Click here to Learn About Your 1098-T Tax Document.

GO >>



Click here to Learn About Your 1098-E Tax Document.

GO >>

Sign In or Register

Sign in or create a profile to view all of your ECSI accounts together.

Sign In

TO AN EXISTING PROFILE

[Forgot Username?](#)

[Forgot Password?](#)

Register

AND CREATE A NEW PROFILE