



— ARKANSAS COLLEGES OF —  
**HEALTH EDUCATION**

March 9, 2020

To the ACHE Community:

As the threat of COVID-19 grows across the country, and as the response by each of the COMs becomes more uniform, I have conferred with Dean McClain regarding school related travel for all students, faculty, and staff. We agree that we must cancel all school related travel at least for the month of March until we have a better understanding of the immediacy of the threat. More importantly, we cannot risk having any of our students, faculty, or staff exposed to COVID-19, or be stranded at a distant location unable to return to school.

- Essential in-state travel is allowed, until further notice. This may change overnight as circumstances demand.
- If you are already on travel, proceed with your travel, limit your personal interactions, be smart, be aware of social distancing, and notify Chief Risley by email as to where you have visited so that we may determine the necessity of a quarantine.
- The ACHE travel restriction is for the month of March until we have more information. We don't know about April and beyond yet. Please bear with us as we are working with the same information as everyone else. Our primary concern is for the safety of all at ACHE.

With respect to personal travel, we will need to know where you are traveling to and from so that we may need to ask you to self-quarantine before re-joining the school community.

To clarify for school-sponsored travel:

- There is no school-sponsored travel being booked at this time
- Previously approved student travel taking place in March is suspended

- If you need documentation to show the school has suspended travel, you may use the President's 3/9/20 email as documentation.

To clarify for personal travel during the month of March, including spring break:

- Travel will be reported electronically and you will soon receive instructions about how to complete the electronic process. ALL students, faculty, staff will be asked to complete this electronic form whether they plan to travel or not. This communication will come from the President's Office.
- We cannot tell you to continue with your travel plans and we cannot tell you not to.
- We ask that you exercise good judgement and keep yourself aware of the situation about the places you are traveling, including areas you may connect through while traveling.
- If you decide to engage in personal travel, we cannot definitely tell you if you will be asked to self-quarantine or not. It is a possibility depending on the ever-changing situation.

I know many will be disappointed by this decision. But, in balancing the risks associated with the travel versus the benefits, I have decided to err on the safe side for all concerned.

Thank you for your anticipated cooperation as we work through this difficult time together.

Sincerely,



Brian G. Kim, JD  
President of ACHE