



— ARKANSAS COLLEGES OF —
HEALTH EDUCATION

March 13, 2020

To the ACHE Community:

Thank you for your attention to all ACHE communications thus far regarding our response to COVID-19 (Coronavirus). The health of our students, faculty, staff, and their families is our top priority. Although no members of the campus community have been diagnosed with COVID-19, we continue to prepare for that possibility while working to complete the current academic year.

Accordingly, **in-person classes will be suspended and, instead, will be held on-line or through an alternative method of course delivery according to the schedule below** and likely continuing through the remainder of the academic year (this may change as circumstances warrant). This is not a closure and ACHE will continue with as many parts of its operation as circumstances will permit.

What do faculty need to do now to prepare?

- **In person** classes will be suspended beginning (*ALTERNATE DELIVERY CURRICULUM WILL BE PROVIDED*):
 - OMSII and MSB: March 13, 2020 end of business
 - OMSIII: March 13, 2020
 - OMS1: March 16, 2020 after BECOM exam (*students should leave upon finishing their individual exam*)
- Faculty members will prepare to deliver courses online starting Monday, March 16, 2020. IT Support has resources for you to prepare recorded lecture, live lecture via Teams, voice over presentation, etc.
- Communicate with your students as soon as possible. They will expect – and need- to hear from you and it's important you maintain regular communication with each student.
- Also, please work with your students to ensure that they are able to access your course content and method of delivery, regardless of their location. IT Support will continue to be available for campus community members.
support@acheedu.org / 479.308.2233

Office of the President

479.308.2265 • PO Box 10366 • Fort Smith, AR 72917

What do students need to do now to prepare?

- **In person** classes will be suspended beginning (*ALTERNATE DELIVERY CURRICULUM WILL BE PROVIDED*):
 - OMSII and MSB: March 13, 2020 end of business
 - OMSIII: March 13, 2020
 - OMSI: March 16, 2020 after BECOM exam (*students should leave upon finishing their individual exam*)
- Students should be on the lookout for communication from the Vice Provost and/or Dean's Office about the logistics of the move to the online delivery of classes. Be patient and flexible with your professors, classmates, and yourself.
- **CHECK YOUR EMAIL REGULARLY**
 - You must check your email at least twice daily
- Work with your instructors to ensure that you will have online access to the curricular content wherever you may be. Reliable internet access is imperative to continue your education. Contact IT Support with any questions you may have regarding access. Office of Student Affairs can also be a resource. studentaffairs@acheedu.org
- Make sure you regularly check your ACHE email (twice daily). This is the official method of communication between ACHE and its students.
- Information about students with clinical rotations will be as quickly as possible.

How does this impact staff members?

- Regular ACHE operations will continue as scheduled until further notice.
- At this time, the move to an online method of academic delivery does not directly impact staff members other than those who will be assisting students and faculty adjust to the all-online method of course delivery.
- Please continue to practice social distancing and other preventive measures moving forward.
- **CHECK YOUR EMAIL AT LEAST TWICE A DAY FOR COMMUNICATION FROM ACHE**
- If you have questions, please reach out to your supervisor.

Continued Prevention: The most current information from the [Centers for Disease Control](#) (CDC) and the [Arkansas Department of Health](#) (ADH) regarding minimizing exposure to infection states to:

- Avoid close contact with sick people;

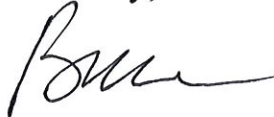
- Avoid touching your eyes, nose, and mouth with unclean hands;
- Stay home when you are sick;
- Cover all coughs and sneezes with a tissue, then throw the tissue in the trash and wash your hands;
- Cough and sneeze into your elbow instead of on your hand;
- Clean and disinfect frequently touched objects and surfaces with a regular household cleaning spray; and
- Those at higher risk should [review additional precautions from the CDC](#).

Additionally, we encourage you to minimize your contact with others by:

- Avoiding personal contact (e.g., handshakes, high-fives, etc.) - use a verbal greeting or an “elbow bump;” and
- Increasing your handwashing with soap and water - and encouraging others to do the same especially after blowing their nose and/or coughing.

Thank you for your cooperation, attention, and flexibility, as well as for being prepared, despite unknown factors. We will continue to monitor and communicate as information becomes available and as soon as the circumstances permit. Please visit the [ACHE website](#) for updates and additional information.

Sincerely,



Brian Kim, JD
President of ACHE